

Application

Transfer Admission



STANDARD MAILING ADDRESS:
Georgia Institute of Technology
Office of Undergraduate Admission
Atlanta, Georgia 30332-0320

OVERNIGHT EXPRESS ADDRESS:
Georgia Institute of Technology
Office of Undergraduate Admission
219 Uncle Heinie Way
Atlanta, Georgia 30332-0320

PHONE: 404.894.4154

FAX: 404.894.9511

WEB SITE: www.transfer.gatech.edu

E-MAIL: admission@gatech.edu

TIMETABLE FOR TRANSFER ADMISSION

SUMMER SEMESTER 2009

Priority Application Deadline Feb 1

Document Deadline Feb 1

FALL SEMESTER 2009

Priority Application Deadline Feb 1*

Document Deadline July 1

SPRING SEMESTER 2010

Priority Application Deadline Oct 1

Document Deadline Oct 1

* February 1 is the priority deadline for Georgia Tech Savannah. However, the Office of Undergraduate Admission will review applications received through July 1 on a space-available basis. This policy applies **ONLY** for Georgia Tech Savannah applicants.



THIS APPLICATION IS NOT FOR FRESHMAN APPLICANTS

If you are interested in applying to Georgia Tech as a freshman student, this is not the correct application. You may access the application for freshman admission at www.apply.gatech.edu.

It is the applicant's responsibility to ensure that all required elements of the application (including official transcript(s) and the nonrefundable \$65 application fee) are submitted on time. Offers of admission for spring and summer semesters will be determined on a space-available basis after offers are made for fall semester.

**Apply online at
www.apply.gatech.edu**

Read all requirements at
www.transfer.gatech.edu

APPLICATION FOR TRANSFER ADMISSION: INFORMATION AND INSTRUCTIONS
Please read all instructions carefully. Failure to follow directions will result in processing delays.

APPLYING FOR TRANSFER ADMISSION

Admission to Georgia Tech as a transfer student is selective as we receive more applications from qualified students than we can accommodate. The Admission Committee normally considers only those transfer applicants who will have completed at least one full year of college study (thirty semester or forty-five quarter hours) before entering the Institute.

STEPS FOR COMPLETING THE APPLICATION

- 1. Select the application option you most prefer:** Instead of this paper option, you may apply via a Web-based application online at www.apply.gatech.edu.
- 2. Read the Academic Honor Code:** Read carefully the excerpts from the Academic Honor Code before filling out the application. By completing and signing this application, you are indicating your intention to abide by the Honor Code.
- 3. Choose a campus of study:** Select the Atlanta or Savannah campus. Please note the programs of study offered at each campus.
- 4. Choose a program of study:** When completing the application, check one — and only one — major under any of the colleges.
- 5. Complete and sign this application:** An admissions decision will not be made without your signature. We strongly suggest that you make a photocopy of the entire application for your records after you sign the application.
- 6. Request your college transcript(s):** Request an official copy of your transcript from every college that you have attended. An official transcript must be in a sealed school envelope with an official mark or signature across the seal to indicate that it has not been opened.
- 7. Include the application fee:** Make a check or money order for \$65 payable to Georgia Institute of Technology. Please do not send cash. This application fee is nonrefundable. Applications received without the fee will not be processed.
- 8. Submit the application:** Place your completed application (the original), college transcript(s), and nonrefundable \$65 application fee in one stamped envelope addressed to Georgia Institute of Technology, Office of Undergraduate Admission, Atlanta, Georgia 30332-0320. All applications go to the aforementioned address, regardless of campus preference. Mail the envelope in advance of the admission deadline. Do not fax any part of the application. Faxed applications will not be accepted. Any additional information, including test scores, need not be submitted if explicitly requested by the Office of Undergraduate Admission.
- 9. Special/Transient (Non-Degree) applicants:** Refer to www.admiss.gatech/nondegree for additional requirements and forms.

FINANCIAL AID AND SCHOLARSHIPS

To be considered for all types of financial aid offered by Georgia Tech, complete and submit two forms: the Georgia Tech Application for Financial Aid and Scholarships and the Free Application for Federal Student Aid (FAFSA). The Georgia Tech Application for Financial Aid and Scholarships will be available in early January of each year and is due in the Georgia Tech Office of Scholarships and Financial Aid by **May 1**. The FAFSA is available online (www.fafsa.ed.gov) and is due to the federal processors by **May 1**. Georgia Tech (#001569) should be listed as a recipient. For more information, call 404.894.4160 or e-mail finaid@gatech.edu.

INTERNATIONAL STUDENTS

Application Guidelines: In addition to the completed Application for Transfer Admission and \$65 application fee drawn on a U.S. bank or on a U.S. dollar account, an international transfer student must submit official transcripts from all colleges attended (with English translations), a Course-by-Course credential evaluation by a professional evaluator, and an International Applicant Financial Statement form. Forms can be requested from the Office of Undergraduate Admission or downloaded at www.admiss.gatech.edu/international. Applications received without the fee will not be processed.

GEORGIA TECH HONOR CODE (ARTICLE II: SECTIONS 1, 3)

GEORGIA TECH HONOR CHALLENGE

“I commit to uphold the ideals of honor and integrity by refusing to betray the trust bestowed upon me as a member of the Georgia Tech community.”

The above statement is the Georgia Tech Honor Challenge. It is a commitment made by every student, faculty member, and administrator in the Georgia Tech community. Every member of the community strives to apply these principles toward academic pursuits and to every aspect of our daily lives. We believe that honor and integrity are essential in fostering an environment in which learning and research can thrive.

In an effort to remind the members of this community of their commitment, the Honor Advisory Council has placed plaques displaying the Challenge in nearly every classroom at Georgia Tech. During every exam, quiz, and lecture, we hope they serve as a source of motivation to uphold the promise you made when joining this community. The Honor Advisory Council, a group of students dedicated to promoting the Honor Code, serves as a resource for students accused of or wishing to report an honor violation.

Article II: Honor Code

Section 1. Statement of Purpose

The members of the Georgia Tech community believe that the fundamental objective of the Institute is to provide students with a high-quality education while developing in them a sense of ethics and social responsibility. We believe that this is an integral part of the learning process and that discipline is necessary in this pursuit. We also believe that any act of dishonesty hurts the entire community. It is this integrity that we have set forth as a Student Honor Code and goal of research.

Section 3. Student Responsibilities

Students are expected to act according to the highest ethical standards. The immediate objective of an Honor Code is to prevent any student from gaining an unfair advantage over any other student through academic misconduct. The following clarification of academic misconduct is taken from Section XIX, Student Conduct Code, of the Rules and Regulations section of the Georgia Tech General Catalog: Academic misconduct is any act that falsifies or could improperly distort student grades or other student academic records. Such acts include but need not be limited to the following:

- Possessing, using, or exchanging improperly acquired written or verbal information in the preparation of any essay, laboratory report, examination, or other assignment included in an academic course;
- Substitution for, or unauthorized collaboration with, a student in the commission of academic requirements;
- Submission of material that is wholly or substantially identical to that created or published by another person or persons, without adequate credit notations indicating authorship (plagiarism);
- False claims of performance or work that has been submitted by the claimant;

- Alteration or insertion of any academic grade or rating so as to obtain unearned academic credit;
- Deliberate falsification of a written or verbal statement of fact to a member of the faculty so as to obtain unearned academic credit; and
- Forgery, alteration, or misuse of any Institute document relating to the academic status of the student.

While these acts constitute assured instances of academic misconduct, other acts of academic misconduct may be defined by the professor. Students must sign the Honor Agreement affirming their commitment to uphold the Honor Code before becoming a part of the Georgia Tech community. The Honor Agreement may reappear on exams and other assignments to remind students of their responsibilities under the Georgia Tech Academic Honor Code. The complete text of the Academic Honor Code may be found at www.honor.gatech.edu.

Student Social Security Number (Admissions/Student-Related Activities)

Federal law recognizes the student Social Security Number (SSN) as personally identifiable information under the Family Education Rights and Privacy Act of 1974 (FERPA). However, the law allows Georgia Tech to request and to use this information in compliance with state and federal guidelines. While you are not required to provide your SSN to be considered for admission to Georgia Tech, you are strongly encouraged to do so, if you have one. Providing an SSN will speed up matching of materials such as transcripts and test scores with your application. An SSN is required if you are applying for financial aid, for federal tax benefits, or for employment; it may be required for other purposes. The information may be disclosed only under certain circumstances, including the following:

- to other institutional officials;
- to representatives of state and local educational authorities;
- in connection with financial aid;
- for research purposes to improve instruction;
- to collection agents in connection with university-related business;
- pursuant to an order from a court of law; or
- other circumstances as required by state or federal law.

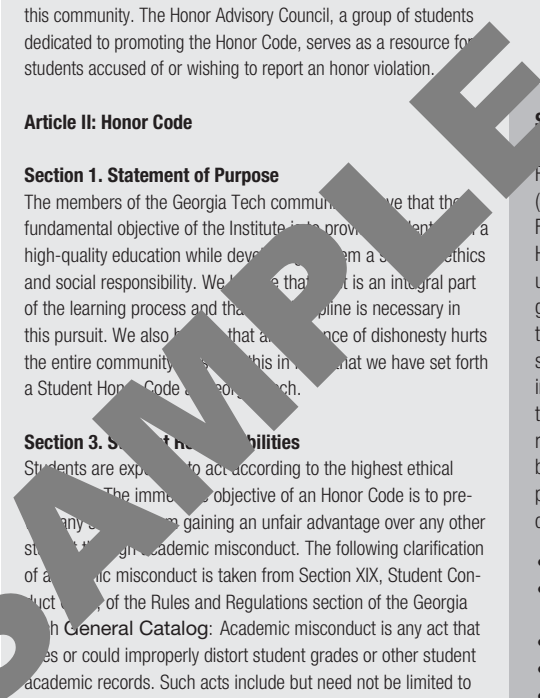
Georgia Tech is committed to ensuring the privacy and confidentiality of student records.

AFTER SUBMITTING YOUR APPLICATION, YOU WILL BE ASSIGNED A GEORGIA TECH ID NUMBER.

POLICY ON TRANSFER ADMISSION

All qualified persons are equally welcome to seek transfer admission to the Georgia Institute of Technology, and all persons may apply for and accept admission confident that the policy and regular practice of the Institute will not discriminate against them on the basis of race, religion, sex, or national origin.

FOR A COMPLETE LIST OF COURSE REQUIREMENTS BY MAJOR VISIT: www.transfer.gatech.edu



Georgia Institute of Technology 2010 Application for TRANSFER Admission

Clearly type or print with ink • A nonrefundable \$65 application fee is required

If you have previously been enrolled at Georgia Tech, this is the incorrect application. You need to apply for readmission through the Registrar's Office.

PERSONAL

FOR OFFICE USE ONLY.

1. Social Security Number _____

GT ID# _____

2. Full Legal Name _____
Last (surname or family name) First Middle Suffix

Preferred First Name _____
 Birth Name _____

3. Home Address:

Street _____
 City _____
 State _____ ZIP Code _____
 Country, if not USA _____

4. Mailing Address (if different from number 3):

Street _____
 City _____
 State _____ ZIP Code _____
 Country, if not USA _____
 Last date of residence at this address: _____

5. Telephone Numbers

Home _____ (Include Area Code First)
 Cell _____ (Include Area Code First)

6. E-mail Address _____

7. Birth Date ____/____/____
Month Day Year

8. Birth Place _____

9. Gender Female Male

10. Ethnicity and Race:

(a) Are you Hispanic or Latino? Yes No

(b) What is your Race (Optional) _____

Check all that apply

- American Indian or Alaska Native Black or African American
 Asian White
 Native Hawaiian or Other Pacific Islander

(If you are accepted and enroll, this information will be required by federal/state agencies to evaluate civil rights compliance.)

11. Citizenship Status (Proper documentation must be sent to Georgia Tech)

(a) U.S. Citizen (c) Alien, Permanent Resident of U.S.

(b) Alien, Non-immigrant to U.S.

If (b) above, your country of citizenship: _____
 For (c) above, attach a copy of your Visa or the front and back of your Alien Residence

_____ your _____ type or Alien Registration Number: _____

12. Relationships with Tech

Degree Earned

- Mother () _____
 Father () _____
 Grandparent () _____
 Sister () _____
 Brother () _____

Place applicable letter in the space next to each relative:
 G = GT Alum
 A = Attended - Did not graduate
 S = Current Student
 E = Employee

PROGRAM OF STUDY

1. Campus of Study:

- Atlanta
 Savannah*

2. Entering Status:

- Transfer
 Second Undergraduate Degree

3. Partner Program (if applicable)

Please check one and list name of institution below:

- Dual Degree
 GTREP (GT Regional Engineering Program)
 RETP (Regional Engineering Transfer Program)
 Other _____

Partner Institution Name of Partner Institution _____

4. Requested Enrollment Date (Please check only one)

- Summer Semester 2010
 Fall Semester 2010
 Spring Semester 2011
 Other _____

If you are applying for a term other than those listed above, it may be necessary for you to complete some elements of an updated application.

5. Requested Field of Study – Required (Check only one major)

COLLEGE OF ARCHITECTURE

- Architecture
 Building Construction
 Industrial Design

IVAN ALLEN COLLEGE OF LIBERAL ARTS

- Economics
 Economics & International Affairs
 Global Economics & Modern Languages
 History, Technology, & Society
 International Affairs
 International Affairs & Modern Languages
 Public Policy
 Science, Technology, & Culture

COLLEGE OF ENGINEERING

- Aerospace Engineering
 Biomedical Engineering
 Chemical Engineering
 Civil Engineering
 Computer Engineering*
 Electrical Engineering*
 Environmental Engineering
 Industrial Engineering
 Materials Science & Engineering
 Mechanical Engineering*
 Nuclear & Radiological Engineering
 Polymer, Textile, & Fiber Engineering

COLLEGE OF MANAGEMENT

- Management

COLLEGE OF SCIENCES

- Biochemistry
 Biology
 Chemistry
 Earth & Atmospheric Sciences
 Applied Mathematics
 Discrete Mathematics
 Applied Physics
 Physics
 Psychology

COLLEGE OF COMPUTING

- Computer Science

COLLEGE OF LIBERAL ARTS & COLLEGE OF COMPUTING

- Computational Media

***Note:** The following majors are offered at the Atlanta and Savannah campuses: Civil Engineering, Computer Engineering, Electrical Engineering, and Mechanical Engineering.

ACADEMIC BACKGROUND

1. Have you previously applied for admission to Georgia Tech? Yes No If yes, which term and year? _____

2. Name of High School _____ City/State _____ Date of High School Graduation _____

3. Beginning with your first college, list in chronological order all educational institutions you have attended or are attending. (Attach a separate sheet if necessary.)

| Name of Institution | City & State | Dates Attended | Graduation Date (Month / Year) | Degree/Diploma |
|---------------------|--------------|----------------|-----------------------------------|----------------|
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

Information about institutions previously attended and official transcripts are required. Failure to comply will disqualify the applicant.

4. If currently enrolled in a college or postsecondary institution, when will your last term there end? _____ Qtr./Sem. Month Year Name of institution _____

5. List all employment for the past two years:

| Employer | Location (City / State) | From (Month / Year) | To (Month / Year) |
|----------|-------------------------|---------------------|-------------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

RESIDENCY INFORMATION

1. Are you a legal resident of Georgia for fee payment purposes? Yes No

If no, go on to "Parental Information."

If yes, which Georgia county? _____ If yes, the prospective student should answer the following questions or indicate "not applicable" (N/A).

2. (a) How long have you continuously resided in Georgia? _____ / _____ / _____ from _____ / _____ / _____ to _____ / _____ / _____
Years Months Month Day Year Month Day Year

(b) Have you or your parents filed a Georgia Income Tax return as a resident of Georgia? Yes No If yes, last year filed: _____

(c) Check either (1), (2), or (3):

- (1) I am under 18 years of age.
- (2) I am 18 years of age or over, have resided with my parent(s) during the preceding 12 months, and/or was counted as a federal tax dependent during the preceding tax year.
- (3) I am 18 years of age or over, have not resided with my parent(s) during the preceding 12 months, and/or was not counted as a federal tax dependent during the preceding tax year.

(d) Are you registered to vote in the state of Georgia? Yes No

(e) Do you pay property tax in the state of Georgia? Yes No

(f) Is your automobile registered in the state of Georgia? Yes No

(g) Do you hold a driver's license issued by the state of Georgia? Yes No

3. Student's service in the Armed Forces: (a) Branch served _____ (b) Dates served: _____ / _____ / _____ to _____ / _____ / _____
Month Day Year Month Day Year

(c) Home of record (state from which you entered the military) _____

PARENTAL INFORMATION (Fill out completely)

1. Father's or Guardian's full name: _____

2. Mother's or Guardian's full name: _____

(a) Is parent/guardian living? Yes No If no, go on to 2.

(a) Is parent/guardian living? Yes No If no, go on to "Academic Schedule."

(b) If legal guardian, when appointed by court? _____

(b) If legal guardian, when appointed by court? _____

(c) Present address of father or legal guardian:

(c) Present address of mother or legal guardian:

Street _____

Street _____

City, State, Country, ZIP _____

City, State, Country, ZIP _____

E-mail Address _____

E-mail Address _____

(d) Employer of father or legal guardian:

(d) Employer of mother or legal guardian:

Company Name _____

Company Name _____

Street _____

Street _____

City, State, ZIP _____

City, State, ZIP _____

from _____ / _____ / _____ to _____ / _____ / _____ Daytime Phone Number _____
Month Day Year Month Day Year

from _____ / _____ / _____ to _____ / _____ / _____ Daytime Phone Number _____
Month Day Year Month Day Year

Title/Occupation _____

Title/Occupation _____

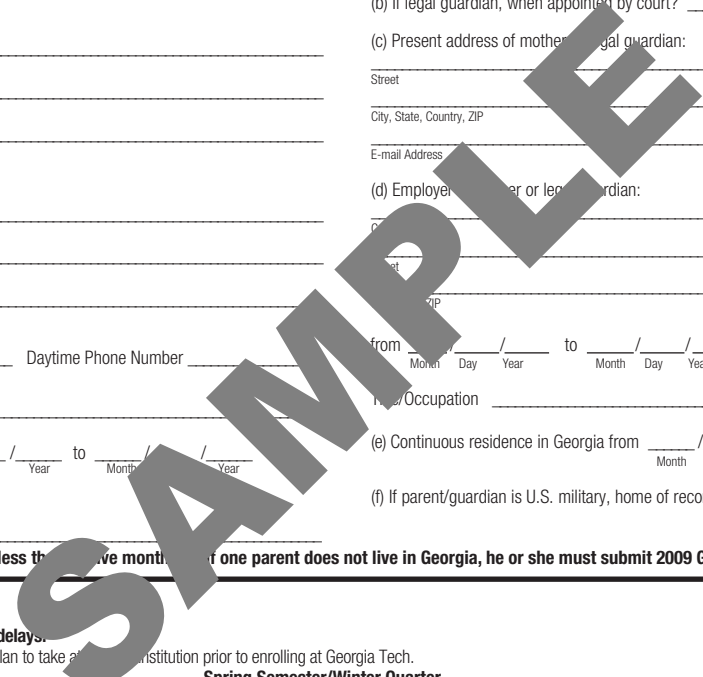
(e) Continuous residence in Georgia from _____ / _____ / _____ to _____ / _____ / _____
Month Day Year Month Day Year

(e) Continuous residence in Georgia from _____ / _____ / _____ to _____ / _____ / _____
Month Day Year Month Day Year

(f) If parent/guardian is U.S. military, home of record _____

(f) If parent/guardian is U.S. military, home of record _____

NOTE: If you or your parents have lived in Georgia less than 12 months, and one parent does not live in Georgia, he or she must submit 2009 Georgia tax returns.



ACADEMIC SCHEDULE

Mandatory. Failure to complete will result in processing delays.

List courses (by name and number) you are currently taking or plan to take at any institution prior to enrolling at Georgia Tech.

Fall Semester/Fall Quarter

Spring Semester/Winter Quarter

Summer Semester/Spring Quarter

| Fall Semester/Fall Quarter | Spring Semester/Winter Quarter | Summer Semester/Spring Quarter |
|----------------------------|--------------------------------|--------------------------------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

PERSONAL INFORMATION (This section must be completed or your application will not be processed.)

The Georgia Institute of Technology is committed to maintaining a safe environment for all members of our community. All applicants must answer these questions. **Your application will not be processed without these responses.** An affirmative answer to any of these questions does not automatically bar admission to the Institute, but does require review. You are required to provide an explanation for each instance you answer yes. The statement will be used in the review process.

- Have you ever been convicted of a crime other than a minor traffic violation? Yes No **If yes, attach explanation.**
- Are there any criminal charges currently pending against you? Yes No **If yes, attach explanation.**
- Have you entered a plea of guilty, of no contest, of nolo contendere, an Alford plea to a criminal charge, or a plea under a first offender act? Yes No **If yes, attach explanation.**
- Do you currently have disciplinary or academic misconduct charges pending against you from a high school, college, or university? Yes No **If yes, attach explanation.**
- Have you ever been disciplined, suspended, or expelled for conduct code violations from a high school or a postsecondary educational institution? Yes No **If yes, attach explanation.**

I grant permission for Georgia Tech to release information about my application/academic record to my high school for educational and research purposes. Yes No

I certify that the information provided on this application is true to the best of my knowledge, and I understand that any omission or misrepresentation of facts or failure to furnish information to the Office of Undergraduate Admission will automatically invalidate consideration of this application and/or acceptance to the Institute. I further understand that upon enrollment, I am expected to become familiar with and abide by the Academic Honor Code and the Student Rules and Regulations as set forth in the Georgia Tech General Catalog.

Candidate's Signature _____ Date _____ / _____ / _____
Month Day Year

Social Security Number _____ - _____ - _____